



MENTOR APPLICATION & EXPECTATION FORM

Name: _____

Company: _____

Work Address: _____

Home Address: _____

Email: _____ Phone: _____

IREM Designation: _____ Other Designations: _____

Year Designation Earned: _____ Years of PM Experience: _____

When you meet with your mentee in-person, what time of day is best? _____

When you meet with your mentee in-person, what address would you like to favor? _____

MINIMUM PARTICIPATION REQUIREMENTS

- I agree to make every effort to initiate contact with my mentee within 3 working days of assignment.
- I agree to make every effort to meet with my mentee in-person initially within 60 days of assignment.
- I agree to initiate contact with my mentee a minimum of one time per month via email or telephone.
- I agree to attend two of the six pre-scheduled Mentor Program conference calls per year.
- I agree to make every effort to respond to my mentee's calls or emails within 3 business days of receipt.
- I agree to contact IREM Greater Denver immediately if contact cannot be made with my Mentee in recommended timeline.
- I agree to keep a record communication and progress, in the event the mentee is assigned to another mentor.

Mentor agrees to meet the minimum expectation requirements, and acknowledges that failure to do so may result in an invitation to exit the program.

Signature

Date